

## **INSTRUCTIONS FORM**

IMPORT EXPORT RELEASE NOTE

| CUSTOMER           | LOCATION OF GOODS      |  |  |
|--------------------|------------------------|--|--|
| Customer name:     | Quay/Warehouse:        |  |  |
| Account no.:       | Address:               |  |  |
| Street name:       |                        |  |  |
| Zip code:          |                        |  |  |
| Contact:           |                        |  |  |
| Phone no./Fax no.: | Pin codes:             |  |  |
| Reference no.:     | Date of arrival goods: |  |  |

|   |                    |      | TRANSPORT DETAILS     |                         |  |
|---|--------------------|------|-----------------------|-------------------------|--|
| Vessel/barge:                                       |                    |      |                       |                         |  |
| Import<br>Cargo manifest de<br>Agent:<br>IM7 T1/T1: | tails:<br>Article: | 126E | Lloyd's no.:<br>Item: | Ship's no.:<br>B/L no.: |  |
| Export<br>Closing date:                             |                    | Dep  | parture date:         | Reference:              |  |

| IMPO                         | RT                   | EXPORT         |              |  |
|------------------------------|----------------------|----------------|--------------|--|
| IMA H (customs clearance)    | IMA H (fiscal repr.) | EXA A / EU A A | COM A T2L(F) |  |
| IMA J (storage document)     | IM0 COM A            | EXA D / EU A D | Release note |  |
| IMA K (storage warehouse D)  | CO A                 | EUR 1 / ATR    |              |  |
| Other:                       |                      | Other:         |              |  |
| On behalf of:                |                      | On behalf of:  |              |  |
| Address:                     |                      | Address:       |              |  |
|                              |                      |                |              |  |
| VAT number:                  |                      |                |              |  |
| Foreign VAT no. (Fisc.repr.) | :                    | VAT:           |              |  |
| Payment                      | Exoneration          | EORI:          |              |  |

| GOODS                       |                       |  |  |  |  |
|-----------------------------|-----------------------|--|--|--|--|
| Container number(s):        |                       |  |  |  |  |
| No. of packages:            | Description of goods: |  |  |  |  |
| Gross weight:               | Net weight:           |  |  |  |  |
| Tariff no.:                 |                       |  |  |  |  |
| Delivery conditions:        | Invoice value:        |  |  |  |  |
| Seafreight/insurance costs: | Domestic costs:       |  |  |  |  |
| Appendices:                 |                       |  |  |  |  |
| Other remarks:              |                       |  |  |  |  |
|                             |                       |  |  |  |  |
| Expected transport date:    |                       |  |  |  |  |